



# LAUREN STEAD

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## Education/Certificates

**LEED Green Associate Certification**  
March 2019

**M.S. Real Estate**  
University of San Diego  
San Diego, CA  
May 2019

**B.S. Finance**  
Point Loma Nazarene University  
San Diego, CA  
May 2018

**Certificate in Iraqi Arabic**  
Defense Language Institute  
Monterey, CA  
April 2012

**Top Secret Clearance**  
Last updated April 2016

## Activities

- Research Journalist: MIPIM International Global Real Estate Experts Conference Cannes, France 2019
- Organizational Membership: NAIOP San Diego, ULI, CREW San Diego (Commercial Real Estate Women)

## Skills

- Project Management
- Diplomatic coordination
- Data Analysis
- Quantitative reporting
- CoStar and ARGUS
- Advanced Excel Abilities
- PLM, EPDM, SAP Experience

## Experience

**Business Systems Analyst IT** Aug 2018-Present  
*Cubic Corporation* San Diego, CA

- Participate in cross-functional teams to explore process improvement initiatives, measure results, and refine processes to achieve business objectives
- Interface with customers during design and deployment of business solutions.
- Manage the solutions through deployment, training, and hand-off activities
- Participate in the creation and enforcement of PLM related standards and procedures

**Business Data Analytics** Apr 2018-Aug 2018  
*Cubic Corporation* San Diego, CA

- Designed and implemented data analytics, dashboards, trend analysis, drill down reports and provide overview details
- Measured current future states to validate processes and enable concurrent engineering while reducing the number of downstream engineering changes

**Real Estate Research Intern** Jan 2017-May 2017  
*Seltzer Caplan McMahon Vitek* San Diego, CA

- Collected and analyzed commercial real estate data
- Created cost and revenue analysis worksheets

**Mission Manager** Apr 2012-Aug 2016  
*National Security Agency* Augusta, GA

- Prepared and conducted over 400 operational briefs for high-level executives regarding national security issues
- Coordinated communications across several government agencies, in support of global scale operations
- Analyzed revolutionary opposition mission sets, to include awareness of organizational hierarchy, routines, methods of concealment, funding, and security concerns.

**Cryptologic Technician, Language Analyst** Aug 2010-Aug 2016  
*U.S. Navy* Augusta, GA

- Active Duty- Directed sponsor coordination, overseeing and mentoring the arrival of more than 400 sailors new to Fort Gordon